

Small Business Regulatory Review Board

MEETING MINUTES

April 20, 2023

- I. **CALL TO ORDER:** Chair Cundiff called the meeting to order at 10:03 a.m., with a quorum present.

MEMBERS PRESENT:

- Robert Cundiff, Chair
- Mary Albitz, Vice Chair
- Jonathan Shick, 2nd Vice Chair
- Garth Yamanaka
- Dr. Nancy Atmospera-Walsh
- Sanford Morioka
- Mark Ritchie

ABSENT MEMBERS:

- James (Kimo) Lee
- Taryn Rodighiero
- William Lydgate
- Tessa Gomes

STAFF: DBEDT

Dane Wicker
Dori Palcovich
Jet'aime Ariola

Office of the Attorney General

Alison Kato

II. **APPROVAL OF March 14, 2023 MINUTES**

Second Vice Chair Shick motioned to accept the March 14, 2023 meeting minutes, as presented. Mr. Ritchie seconded the motion, and the Board members unanimously agreed.

Mr. Dane Wicker, DBEDT's newly confirmed Deputy Director, was introduced to the board members. He provided a brief history and background of his past work experience with the State and his current small business.

Chair Cundiff thanked Deputy Director Wicker for his assistance with helping to provide funds from the State legislature for the Board's advertising and outreach for this coming fiscal year.

III. **LEGISLATIVE Matters**

A. Discussion and Update of the following legislative matters:

1. Governor's Message 654 Submitted for Consideration for the Gubernatorial Nomination of Sanford Morioka to the Small Business Regulatory Review Board for a term to expire June 30, 2027

Chair Cundiff indicated that Mr. Morioka went to the committee hearing last week and was recommended for advise and consent. His nomination will now go to the full Senate for confirmation. Congratulations to Sanford!

2. Governor's Message for Consideration for the Gubernatorial Nomination of Jennifer Salisbury to the Small Business Regulatory Review Board for a term to expire June 30, 2027

There is currently no update on Ms. Salisbury's nomination to this Board; her nomination has yet to be submitted for confirmation. DBEDT staff will follow-up with the Senate President's Office.

3. Senate Bill 1196 SD1 HD1, Relating to Boards and Commissions – Clarifies that the authorization for board and commission holdover members to continue in office until a successor is nominated and appointed, but not beyond the end of the second regular legislative session following the expiration of the member's term of office, takes precedence over all conflicting statutes concerning holdover members

Chair Cundiff indicated that this bill is for the member's information only. Mr. Yamanaka's membership is being considered for holdover.

Deputy Attorney General Kato does not believe Senate Bill 1196 will have an effect on this Board. This measure essentially clarifies precedence when there is a conflict with another outside statute.

IV. ADMINISTRATIVE MATTERS

- A. Updates on the Board's Upcoming Advocacy Activities and Programs in accordance with the Board's Powers under Section 201M-5, Hawaii Revised Statutes

1. Board's Budget Request

Chair Cundiff stated that, with the support of staff and Deputy Director Wicker, this Board received \$57,306 in funding for fiscal year 2024 from the State legislature, specifically for outreach and advertising. This is in addition to the \$20,000 this Board receives on an annual basis for operational expenses.

DBEDT will be contracting with a third-party public relations firm to assist with outreach efforts for this Board and some of DBEDT's other attached agencies and divisions. The funds will also be utilized for assisting with having neighbor island board meeting(s).

2. Presentations to Industry Associations

The following presentations were recently conducted:

- Maui Economic Development Board – March 7th – by Vice Chair Albitz and Jet'aime Ariola
- Maui Liquor Commission – March 16th – by Vice Chair Albitz
- Maui Chamber of Commerce Radio Show – March 28th – Vice Chair Albitz

Chair Cundiff and Mr. Yamanaka will be presenting on behalf of this Board to the Hilo Japanese Chamber of Commerce on June 21st.

Second Vice Chair Shick will inquire into the Hawaii Chamber of Commerce as to when this Board can be scheduled to do a presentation. DBEDT staff will follow-up with telephone calls to the letters that were recently sent to trade and industry associations.

3. Staff's Small Business Outreach

Ms. Ariola has done small business outreach for the past several weeks. While her concentration was mainly to retail, service companies and restaurants, she is interested in expanding and broadening her scope with other industries and businesses such as agriculture. Recently, she visited an agricultural company, Mari's Gardens, located in Mililani.

4. Director Letters and Meetings with State Agencies and Counties

An updated listing from the Governor's office of all the confirmed State department directors was recently requested. To date, four letters from this Board were sent out to known confirmed directors. As confirmations come in, letters will be sent out with copies to the Board's discussion leaders.

- V. **NEXT MEETING** - Thursday, May 18, 2023 at 10:00 a.m. in conference room 405 at Leiopapa A Kamehameha Building – State Office Tower – 235 Beretania Street, Honolulu, HI 96813.
- VI. **ADJOURNMENT** – Vice Chair Albitz motioned to adjourn the meeting and Dr. Atmospera-Walch seconded the motion; the meeting adjourned at 10:32 a.m.