



SMALL BUSINESS REGULATORY REVIEW BOARD

Department of Business, Economic Development & Tourism (DBEDT)
No. 1 Capitol District Building, 250 S. Hotel Street, Fifth Floor, Honolulu, HI 96813
Mailing Address: P.O. Box 2359, Honolulu, HI 96804
Email: dbedt.sbrrb.info@hawaii.gov
Website: sbrrb.hawaii.gov

Tel: 808 798-0737

AGENDA

Thursday, October 20, 2022 ★ 10:00 a.m.

**No. 1 Capitol District Building
250 S. Hotel Street, Conference Room 436
Honolulu, HI 96813**

David Y. Ige
Governor

Mike McCartney
DBEDT Director

Members

Robert Cundiff
*Chairperson
O'ahu*

Mary Albitz
*Vice Chairperson
Maui*

Jonathan Shick
*2nd Vice Chairperson
O'ahu*

Dr. Nancy Atmospera-
Walch
O'ahu

William Lydgate
Kaua'i

James (Kimo) Lee
Hawai'i

Garth Yamanaka
Hawai'i

Taryn Rodighiero
Kaua'i

Sanford Morioka
O'ahu

Tessa Gomes
O'ahu

Mark Ritchie for
Director, DBEDT
Voting Ex Officio

As authorized under Act 220, Session Laws of Hawaii 2021 and Chapter 92-3.7 Hawaii Revised Statutes (HRS), the public can participate in the meeting either:

**A. By attending the in-person meeting at:
No. 1 Capitol District Building, 250 S. Hotel Street
Conference Room 436, Honolulu, HI 96813; or**

B. Via Video-audio livestream or via Telephone - to join the Video-audio livestream meeting, go to:

<https://us06web.zoom.us/j/88945374966?pwd=cDhqWEEzZGZHYmJLM05tMHU5Mm5HQ109>

**C. To Join via Telephone: Dial 1-669-900-6833 with
Meeting ID 883 5814 0200 Passcode 066739**

When the Chairperson asks for public testimony during the meeting, you may indicate that you want to provide oral testimony by using the raise hand function or, if calling in by telephone, entering * and 9 on your phone keypad. When recognized by the Chairperson, you will be unmuted. If calling in by phone, you can unmute and mute yourself by pressing * and 6 on your keypad.

Members of the public may also submit written testimony via e-mail to: DBEDT.sbrrb.info@hawaii.gov or mailed to SBRRB, No. 1 Capitol District Building, 250 S. Hotel Street, Room 506A, Honolulu, HI 96813, or P.O. Box 2359, Honolulu, HI 96804. All written testimony should be received no later than 4:30 p.m., Wednesday, September 14, 2022.

Copies of the Board Packet will be available on-line for review at: [Agendas & Minutes – Small Business Regulatory Review Board \(hawaii.gov\)](http://Agendas&Minutes-SmallBusinessRegulatoryReviewBoard(hawaii.gov)). An electronic draft of the minutes for this meeting will also be made available at the same location when completed.

The Board may go into Executive Session under Section 92-5 (a)(4), HRS to Consult with the Board's Attorney on Questions and Issues Concerning the Board's Powers, Duties, Immunities, Privileges and Liabilities.

- I. Call to Order**
- II. Approval of September 15, 2022 Meeting Minutes**

III. New Business – Before Public Hearing

- A. Discussion and Action on Proposed Amendments to Hawaii Administrative Rules Title 16 Chapter 115, **Professional Engineers Architects Surveyors and Landscape Architects**, promulgated by Department of Commerce and Consumer Affairs

IV. Administrative Matters

- A. Discussion and Action on the following:
1. Board's Draft *2022 Annual Report Summary* for Submission to Hawaii State Legislature, under Section 201M-5(f), Hawaii Revised Statutes (HRS)
 2. Board's Draft *2022 201M-7 Periodic Review: Evaluation Report* for Submission to Hawaii State Legislature, under Section 201M-7, HRS
- B. Update on the Board's Upcoming Advocacy Activities and Programs in accordance with the Board's Powers under Section 201M-5, Hawaii Administrative Rules:
1. Board's Phase II Website Project
 2. Board's Attendance at the September 17, 2022 Hawaii Small Business Fair at Leeward Community College

- V. Next Meeting:** Thursday, November 17, 2022 at 10:00 a.m., held via Zoom and at 250 S. Hotel Street, Conference Room 436, Honolulu, HI 96813

VI. Adjournment

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, captioner, computer-assisted note taker, wheel chair accessibility, parking designated for the disabled or other accommodation).

Any individual needing an auxiliary aid/service or other accommodation due to a disability may contact the Small Business Regulatory Review Board office at 808-798-0737 and/or jetaime.k.ariola@hawaii.gov as soon as possible, preferably at least three (3) working days prior to the meeting. Requests made less than three working days prior to the meeting cannot be assured. Upon request, this notice is available in alternate formats such as large print or electronic copy.