



## SMALL BUSINESS REGULATORY REVIEW BOARD

Department of Business, Economic Development & Tourism (DBEDT)  
No. 1 Capitol District Building, 250 S. Hotel Street, Fifth Floor, Honolulu, HI 96813  
Mailing Address: P.O. Box 2359, Honolulu, HI 96804  
Email: [dbedt.sbrrb.info@hawaii.gov](mailto:dbedt.sbrrb.info@hawaii.gov)  
Website: [sbrrb.hawaii.gov](http://sbrrb.hawaii.gov)

Tel: 808 798-0737

### AGENDA

**Thursday, August 21, 2025 ★ 10:00 a.m.**  
**No. 1 Capitol District Building**  
**250 South Hotel Street, Conference Room 436**  
**Honolulu, HI 96813**

As authorized under Act 220, Session Laws of Hawaii 2021, and Section 92-3.7 Hawaii Revised Statutes (HRS), the public can participate in the meeting either:

#### A. By attending the in-person meeting at:

**No. 1 Capitol District Building – 250 South Hotel Street, Conference Room 436,  
Honolulu, HI 96813; or**

#### B. Via Video-audio livestream or via Telephone - to join the Video-audio livestream meeting, go to:

<https://us06web.zoom.us/j/88400776199?pwd=4wAvlu4jf7kz65ioBZWDXgpG4KIKJ8.1>

#### C. To Join via Telephone: Dial 1-669-900-6833 with Meeting ID 883 5814 0200 Passcode 066739

When the Chairperson asks for public testimony during the meeting, you may indicate that you want to provide oral testimony by using the raise hand function or, if calling in by telephone, entering \* and 9 on your phone keypad. When recognized by the Chairperson, you will be unmuted. If you call in by phone, you can unmute and mute yourself by pressing \* and 6 on your keypad.

Members of the public may also submit written testimony via e-mail to:

[DBEDT.sbrrb.info@hawaii.gov](mailto:DBEDT.sbrrb.info@hawaii.gov) or mailed to SBRRB, No. 1 Capitol District Building, 250 S. Hotel Street, Room 506, Honolulu, HI 96813, or P.O. Box 2359, Honolulu, HI 96804. The Board requests that written testimony be received by Wednesday, August 20, 2025, so it may be distributed to Board members prior to the meeting. Testimony received after that time will be distributed to the Board members at the meeting.

Copies of the Board Packet will be available on-line for review at: [Agendas & Minutes – Small Business Regulatory Review Board \(hawaii.gov\)](#) and in-person at 250 South Hotel Street, Room 506, Honolulu, HI 96813 during regular business hours. An electronic draft of the minutes for this meeting will also be made available at the same location when completed.

The Board may go into Executive Session under Section 92-5 (a)(4), HRS to Consult with the Board's Attorney on Questions and Issues Concerning the Board's Powers, Duties, Immunities, Privileges and Liabilities.

**Josh Green, M.D.**  
Governor

**Sylvia Luke**  
Lt. Governor

**James Kunane**  
Tokioka  
DBEDT Director

**Dane K. Wicker**  
DBEDT Deputy  
Director

#### Members

**Jonathan Shick**  
Chairperson  
O'ahu

**Sanford Morioka**  
Vice Chairperson  
O'ahu

**Mary Albitz**  
2nd Vice Chairperson  
Maui

**James (Kimo) Lee**  
Hawai'i

**Leelen Park**  
Hawai'i

**Tessa Gomes**  
O'ahu

**Nikki Ige**  
Kaua'i

**Dr. Jennifer Salisbury**  
Maui

Director, DBEDT  
Voting Ex Officio

**I. Call to Order**

**II. Approval of July 24, 2025 Meeting Minutes**

**III. New Business**

- A. Discussion and Action on the Small Business Impact Statement and Proposed Amendments to Title 3, Chapter 3, Subchapter 1, Section 1-4, **Use of Community Workforce Agreements in City Construction Projects**, promulgated by Department of Budget and Fiscal Services, City and County of Honolulu – *Exhibit 1*
- B. Discussion and Action on the Small Business Impact Statement and Proposed Amendments to Hawaii Administrative Rules (HAR) Title 18 Chapter 235 **Income Tax Law (Subchapter 3 Individual Income Tax Law)**, promulgated by Department of Taxation – *Exhibit 2*
- C. Discussion and Action on the Small Business Impact Statement and Repeal of HAR Title 11 Chapter 156 and Adoption of Chapter 11-156.1, **Communicable Diseases**, promulgated by Department of Health – *Exhibit 3*
- D. Discussion and Action on the Small Business Impact Statement and Proposed Amendments to HAR Title 4 Chapter 8, **Agricultural Loan Division**, promulgated by Department of Agriculture – *Exhibit 4*

**IV. Administrative Matters**

- A. Update on the Board’s Upcoming Advocacy Activities and Programs in accordance with the Board’s Powers under Section 201M-5, Hawaii Revised Statutes (HRS)
  1. Business Revitalization Taskforce’s most recent meeting pursuant to Act 142 (Sessions Law Hawaii 2024, Senate Bill 2974 Relating to Economic Development) – Mandates that the Department of Business, Economic Development, and Tourism establish a task force in order to identify methods to improve Hawaii’s general economic Competitiveness and business climate, including the mitigations of regulatory and tax burdens
  2. Simplifying Permitting for Enhanced Economic Development (SPEED) Task Force’s most recent meeting pursuant to Act 133 to identify actions taken challenges encountered, and legislative measures necessary to facilitate, expediate, and coordinate state and intergovernmental permit processes; and appropriates funds
  3. Review and Update of Board’s “Discussion Leader Assignments” for the State and County Agencies’ Hawaii Administrative Rules
  4. Becker Communications Inc., regarding the Board’s Small Business Outreach
  5. Presentations to Industry Associations
  6. Staff’s Small Business Outreach

**V. Next Meeting:** Thursday, September 18, 2025, at 10:00 a.m., held via Zoom and at 250 South Hotel Street – No. 1 Capitol District Building, Conference Rm 436, Honolulu, HI 96813

**VI. Adjournment**

If you need an auxiliary aid/service or other accommodation due to a disability, contact Jet’aime Ariola at 808 798-0737 and [jetaime.k.ariola@hawaii.gov](mailto:jetaime.k.ariola@hawaii.gov) as soon as possible, preferably at least three (3) working days prior to the meeting. Requests made as early as possible have a greater likelihood of being fulfilled.

Upon request, this notice is available in alternate/accessibile formats.